



Seesaw and Google  
Classroom Guidance  
for  
Parents and Carers  
2020





# Seesaw



Each week children will be set Home Learning tasks via Seesaw, which will include daily reading, practising spellings and number bonds / times tables. Children will also be assigned **either** a 'Must Do' activity or will be able to choose a Home Learning task from a selection of 'Choice Activities'. These activities will be carefully planned to link with children's school-based learning. Home Learning tasks can be accessed via the **Seesaw Family app** or the **Seesaw Class app**.

<u>Home Learning - Year - Progression Step</u>		
Date Set: Friday ____		
Date Due: Thursday ____		
This week your home learning task is a Must Do/Choice Activity (delete as appropriate).		
<b>Daily Jobs</b> Reading / Spellings / Number Bonds / Times Tables		
<b>Must Do</b> Details given when a must do task is set.		
<b>Choice Activities</b>		
Life Skills/Project Activities	Life Skills/Project Activities	Life Skills/Project Activities
Life Skills/Project Activities	Life Skills/Project Activities	Life Skills/Project Activities

## Seesaw Family app

Most parents/carers have already connected to their child's Seesaw account. If you haven't yet connected to your child's Seesaw account, you can do this by following the instructions found at the front of your child's home learning book. The Seesaw Family app will allow you to:

- Access your child's Seesaw account to view work, photos, videos and home learning tasks.
- Comment on your child's work and posts.
- Privately message your child's class teacher.
- Send photos and videos (via the private message feature).

## Seesaw Class App

Your child can access their own Seesaw account via the Seesaw Class app. To access this, you must download the 'Seesaw Class' app, choose 'I'm a Student'

and scan the QR code or type in the code found on a sheet stuck in the front of your child's home learning book. The Seesaw Class App will allow your child to:

- View their Seesaw account.
- Access their home learning tasks.
- Upload images, videos, drawings and notes to their own accounts.
- Like and add comments to work and posts.

### How to upload photos/videos/drawings/links and notes on the Seesaw Class App

The image shows a screenshot of the Seesaw app interface. On the left, a journal post is displayed with a dashed border and a play button icon, indicating a video or image has been added. Below the post, a green button labeled '+ Add Something' is visible. On the right, a navigation menu is shown with a purple background, featuring a 'Y6' label, 'Year 6 2019-2020 Student' text, and icons for 'Journal', 'Activities', and 'Inbox'. A green '+ Add' button is located at the top of the journal post area.

Click the Green + button to upload images, videos etc.

Seesaw activities will found here.

Not... has been added to Seesaw Tester's journal.

+ Add Something

All your child's activities and work will be shown here as well as previous posts, images, videos etc.

Take photos within the app. Children can also record their voices, add captions, add text and add drawings to their picture.

A blank canvas. Children can use this tool to draw pictures, record their voices, add captions and add text.

Children can video within the app. Children can pause the video, then add a caption when finished.



Upload images and videos from Camera Roll/ Computer.

Upload notes

Upload links to videos

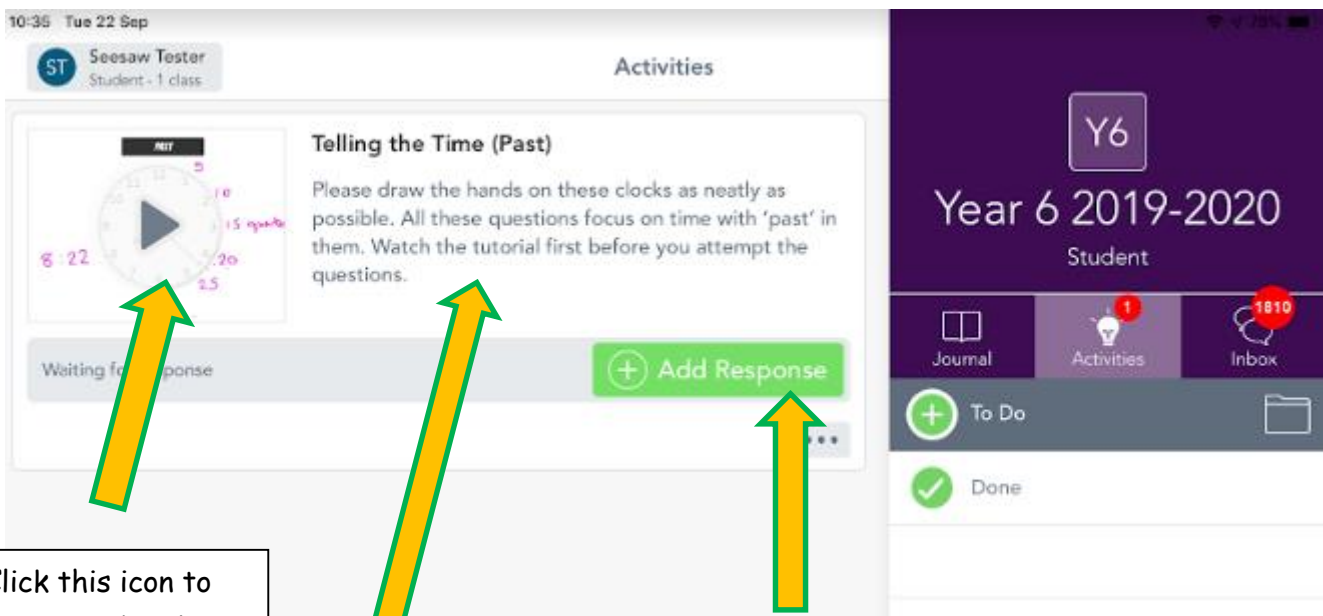
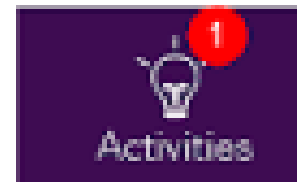
## Private Message Feature on Seesaw Family app

If you or your child would like to contact their class teacher about any of the activities, you can do so by using the private messaging icon on the **Seesaw Family App**. You can also privately send pictures and videos by clicking on the + symbol in the private messaging feature.



## Seesaw Activities

Most Home Learning tasks will be shared on the Seesaw journal stream, however, the 'Activities' section maybe used at times to send a task. When an activity is set, a red notification will pop up to alert you that there is an activity.



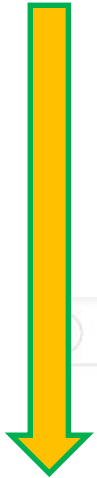
Click this icon to listen to the class teacher's instructions.

Information about the task.

Click 'Add Response' to complete the activity.

Click this button to add text to the image.

Click the green tick when the task is complete.



Click the speech marks to add a caption.

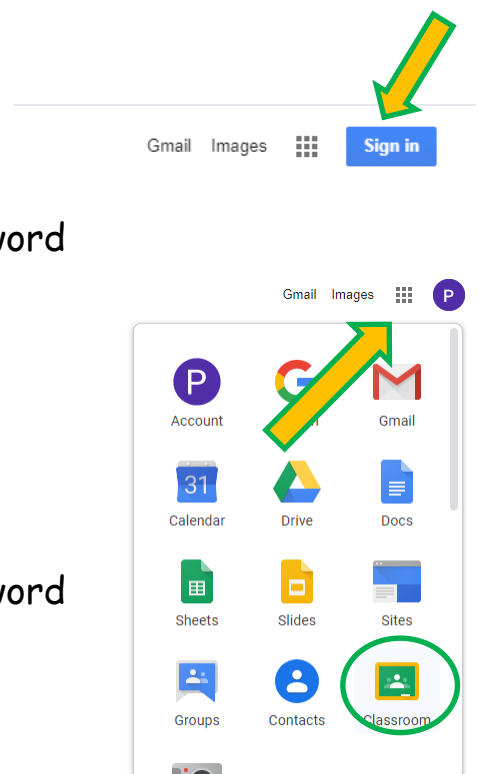
Click any of these to add drawings to the image.

# Google Classroom (KS2 Only)

Our main platform for sharing Home Learning tasks is via Seesaw, however there will be occasions when KS2 pupils will need to complete their Home Learning tasks via Google Classroom. Most of our KS2 children know their Google log in details, however, if they have forgotten theirs, it has been stuck in the front of their **Home Learning Book**.

There are **two** ways to log into Google Classroom on a laptop or computer:

- 1) Open the Google homepage
- 2) Click the blue 'sign in' button on the top right hand of the screen
- 3) Log in using your child's username and password
- 4) Click on the 9 squares, then choose 'Google Classroom.'



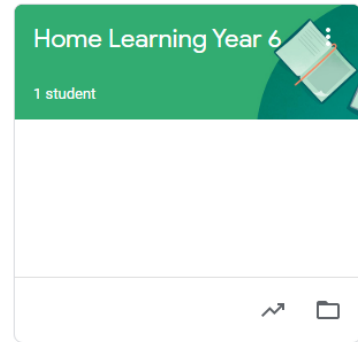
Or

- 1) Type 'Google Classroom' into Google
- 2) Log in using your child's username and password



To access Google Classroom on an iPad, download the app and enter your child's username and password.

To access tasks and resources provided by the teacher, click on the name of the class that your child has already joined.



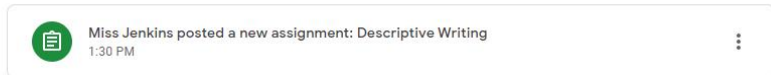
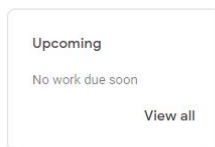
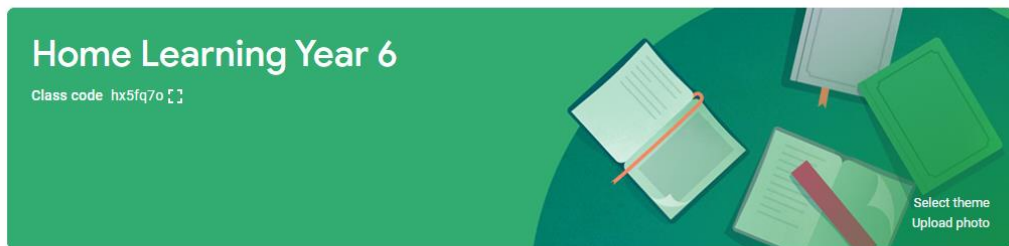
☰ Home Learning Year 6

Stream

Classwork

People

Grades



From here, you can access the 'stream'; a timeline of tasks which have been uploaded and also a **publically** viewable message board where teachers, learners and parents can communicate.



Miss Jenkins posted a new assignment: Descriptive Writing  
1:30 PM

When a new 'assignment' is posted, your child needs to click on the link. When the link is opened, your child is able to access their task and all the resources they need to complete the task.



Laptop/  
Computer  
Version

Information about the task.

Template to use to  
complete the task.  
Once your child has  
completed their  
task, click 'Turn in.'

Home Learning Year 6

## Descriptive Writing

100 points

Miss Jenkins 1:30 PM

I would like you to write a descriptive paragraph using the following sensational sentences about the picture I have attached on a Google Doc. I have attached a sensational sentence help mat to remind you of the rules and punctuation.

Your paragraph must include:

4AD

Verb, person

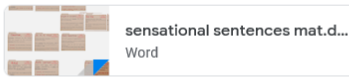
De: De

Imagine 3 examples

If, if, if, then

Don't forget to use semi-colons, colons and dashes where appropriate.

I'm looking forward to reading your paragraphs.



Class comments

Add class comment...

Your work Assigned

Google Classroom Te...  
Google Docs

+ Add or create

Turn in

Private comments

Add private comment...

Resources and links  
to help with a task.

Children and parents  
can communicate  
privately with the  
class teacher here.  
Please be mindful  
that private  
comments cannot be  
deleted.

Children can communicate publicly with their teacher and other children here.

It is important that your child presses 'Turn in' (on a computer/laptop) or 'Mark as Done' on an iPad when they have completed a task.

iPad Version

Information about the task.

### Descriptive Writing

100 points

Add class comment

I would like you to write a descriptive paragraph using the following sensational sentences about the picture I have attached on a Google Doc. I have attached a sensational sentence help mat to remind you of the rules and punctuation.

Your paragraph must include:

4AD  
Verb, person  
De: De  
Imagine 3 examples  
If, if, if, then

Don't forget to use semi-colons, colons and dashes where appropriate.

I'm looking forward to reading your paragraphs.

#### Attachments

sensational sentences mat.docx

Google Classroom Tester - Descriptive Paragraph

Resources and links to help with a task.

Template to use to complete the task. Google Docs or Google Slides app will be required to complete the task.

#### Your work

Add private comment

Assigned

#### Your work

Assigned

Add attachment

Mark as Done

#### Private comments

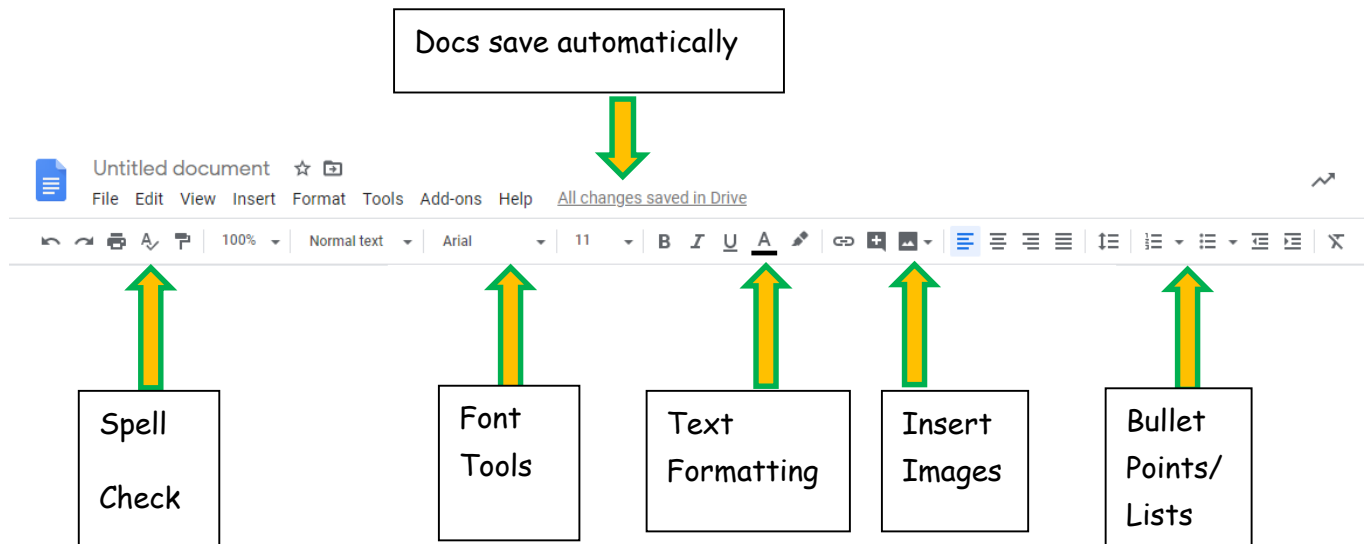
Add private comment

Once your child has completed their task, click on the arrow at the bottom of the screen, then click 'Mark as Done'

Your child can add private comments here.

# Google Docs

Google Docs is the most universal tool within Google Classroom, which will be used for most of the learning tasks set on Google Classroom. Below is an outline of some of the key tools.



## Inserting images:

- ↑ Upload from computer
- 🔍 Search the web

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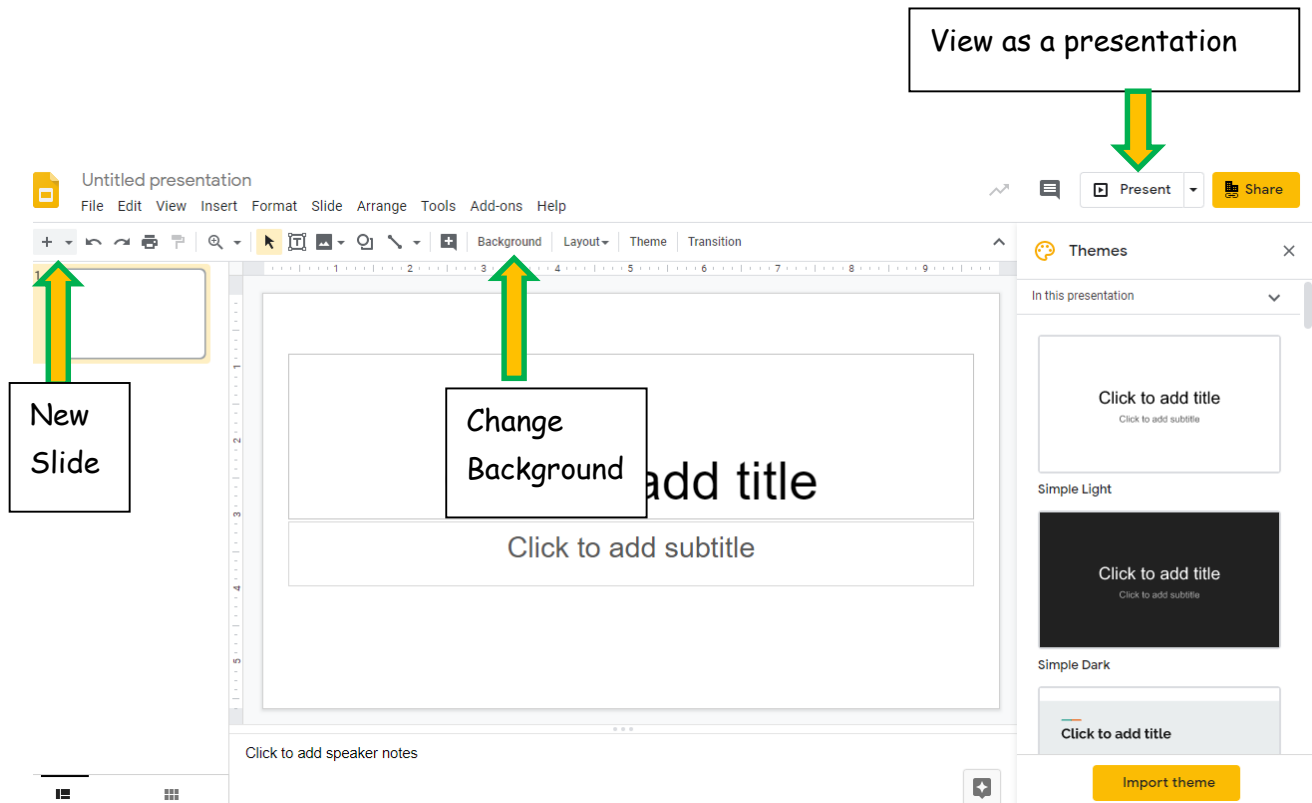
- 📁 Drive
- 🖼️ Photos
- 🔗 By URL
- 📷 Camera

Images can be uploaded from a computer or searched for via the 'search the web' option.

Another useful tool is the 'voice typing' facility. It can be accessed through the 'Tools' menu or by pushing **Ctrl + Shift + S**. It is surprisingly accurate and drops the users spoken word onto the screen, from where you can then edit any inaccuracies.

# Google Slides

Another tool which the children may use to complete their tasks is Google Slides. There are lots of similarities with Google Docs. Below are some additional features:



- Image
- Text box
- Audio
- Video
- Shape
- Table
- Chart
- Diagram
- Word art
- Line
- Special characters
- Animation
- Link Ctrl+K
- Comment Ctrl+Alt+M
- New slide Ctrl+M
- Slide numbers

Images, text boxes, shapes, tables, word art and animations can be added via the 'Insert' button.

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We hope the above information will be useful in supporting you and your child with Home Learning activities. Please do not hesitate to get in touch if you have any questions.